

College Application Instructions

1. Go to www.ontariocolleges.ca
2. Click on the “APPLY NOW” button. Create and activate your account
3. Login to your OCAS account using the username and password you have created.
4. Complete each section of the application by navigating through the topics on the dashboard.
5. Apply to the programs of your choosing. You may choose 5 programs, no more than 3 at any one college.
6. Pay for the application and print the payment summary for your records. **You will need to know your account number and application number for future reference.**
7. Check your email for acknowledgement that your application and payment have been processed.

After Completing the Application:

8. Log back into your application after a few days to verify your transcript information is correct. See your counsellor if there are any errors that need to be corrected.
9. Check your email frequently for important information from OCAS or the colleges you have applied to for an offer of admission.
10. Accept your offer of admission before the deadline.