

**JOINT TRANSPORTATION GOVERNANCE COMMITTEE  
OPEN SESSION  
October 11, 2017 – 10:00 a.m.  
Committee Room – District School Board Ontario North East**

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**Present**

Ryan Hartling - Manager of Transportation Services  
Pearl Fong-West - District School Board Ontario North East  
Simon Fecteau - conseil scolaire public du Nord-Est de l'Ontario  
David Bernotas - conseil scolaire public du Nord-Est de l'Ontario  
Trisha Stefanic-Weltz - Northeastern Catholic District School Board  
Rick Brassard - Northeastern Catholic District School Board  
Dennis Draves - District School Board Ontario North East  
Doug Shearer (in place of Wayne Major) - District School Board Ontario North East  
Colleen Landers - Northeastern Catholic District School Board  
Lesleigh Dye (teleconference) - District School Board Ontario North East

**Absent**

Erica Adam - Northeastern Catholic District School Board  
Jeannette Labreche - conseil scolaire public du Nord-Est de l'Ontario

**RECORDING SECRETARY:**

Tara Simmons

**CALL TO ORDER**

Ryan Hartling called the meeting to order at 10:21 a.m.

**1. 2016-2017 Financials**

Ryan Hartling reviewed the 2016-2017 Financials.

**2. 2017-2018 Start-Up**

Ryan Hartling reviewed school start-up processes. There were some incidents that were fully investigated and recommendations made for change to processes.

**3. School Bus Rider Safety**

Ryan Hartling reviewed recommendations made as a result of the start-up incidents.

**4. Training Videos/Tutorials on Website**

Ryan Hartling discussed the need for a "How-To" video library, as well as a website update.

**5. Communication with Parents/Guardians**

Ryan Hartling suggested that email should be the primary means of communication with parents, sent directly from the transportation office, instead of through the schools.

**6. Rural and Northern Education Fund (RNEF)**

Ryan Hartling lead discussion on how the fund can support transportation to reduce bus times and/or overcrowding on busses.

**7. Ombudsman Report**

Ryan Hartling reviewed the Ombudsman report and a report on how our operation compares to the recommendations in the report.

**8. Auditor General Report – Two Years Later**

Ryan Hartling reviewed the Auditor General Report – Two Years Later.

**9. Private Property Release Form**

Ryan Hartling suggested that the transportation office would like to make changes to the Private Property Polices, so that a private property release form does not expire after the school year has ended.

**10. Other Business**

NIL

**ADJOURNMENT**

**DRAVES / SHEARER:**

**THAT** we do now adjourn.

**CARRIED**

*The meeting was adjourned 11:32 a.m.*